

May 11<sup>th</sup>, 2018

NOTICE FOR STUDENTS OF ISC, ICSE - 2018

School Reception will be open: 11<sup>th</sup> -28<sup>th</sup> May between 9am - 12 noon.

**School Office will be Open for Class XI Admission between 9-12 noon on 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> May 2018.** Students who are in the Waiting List may come along with your ICSE mark sheet (internet version). Principal will be available in the School on 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 22<sup>nd</sup>, 24<sup>th</sup>, and 28<sup>th</sup> of May between 9-10 am only.

Those who need to attest documents, must come either on these days or after School Reopens. **School Re-opens on 11<sup>th</sup> June after Summer holidays.**

*No transaction will be made during holidays (other than working hours mentioned above) of the School.*

ISC and ICSE – MARKSHEETS & PASS CERTIFICATES:

Mark sheets & Pass Certificates of ISC and ICSE will be distributed as and when it is received from the CISCE. A notification will be displayed on the school notice board and the School's Official Website. All students must come to School in full School Uniform when visiting the School.

TRANSFER CERTIFICATES, CHARACTER CERTIFICATES, MIGRATION CERTIFICATES:

You are required to apply for these documents and submit to the School Reception as per your requirement. The cost of the Migration Certificate is Rs. 300/-. There is no payment for other certificates. Forms for the same will be available at the School Reception.

**Admission for Class XI from CBSE or other Boards**

**Candidates who have applied for admission for Class XI are requested to observe the office timings mentioned above. From 28<sup>th</sup> May 12.00noon till June 10<sup>th</sup> The School reception, School Office and Principal's office will remain closed for Summer Vacation.**

**Rechecking of papers**

Those who need to recheck your results log on to [www.cisce.org](http://www.cisce.org)

Principal