



# DON BOSCO SCHOOL

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HOOGHLY – 712 103

September 15, 2017

Dear Parents,

You are seeking admission for your son in Don Bosco School, Bandel. We wish to be of maximum service to you in this regard. You are very well aware that the number of seats are limited and the admission seekers are numerous. The admission is based on successfully completing certain admission formalities and procedures which includes a lottery. Therefore, after meeting the parents and the children and after scrutinizing the application forms and the documents asked for, the admission seekers will be short listed and subsequently the final selection will be made on the basis of a lottery.

***Don Bosco School Bandel is a Christian Minority Institution and as such the norms of minority institutions are applicable in the admission procedure.***

*The selection is done by the Principal with the help of the Fathers of Don Bosco School, Bandel only. No one else in the school or outside the school has anything to do with the admission process. Hence, beware of touts or middlemen who claim otherwise.*

Let me also caution you about certain things:

Please avoid any third party that approaches you in connection with the admission and neither should you approach any third party for admission. Beware of touts who try to cheat people during the admission-season. Recommendations for admission are also not entertained.

Do not offer any money to anyone who approaches you asking for money in the name of admission, posing to be well connected with the school, or pretending to have something to do with the admission procedure. We do not accept any money for admission. Therefore, do not spoil the name of this institution by offering money to anyone.

And if it is known to the school authorities, even subsequently, that money has been paid to anyone in connection with an admission, that admission will be cancelled and the student will have to be withdrawn.

Finally do not believe anyone who approaches you for money saying that the above mentioned facts are just pretensions.

I hope your child will be successful and we will have the opportunity of serving you.

God bless you.

FR. NOBY K. GEORGE, SDB.  
PRINCIPAL

# ADMISSION NOTICE FOR 2018-19

## (CLASS ONE)

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**Eligibility:** Boys born between 01.01.2012 and 31.12.2012 are eligible for admission to Class I and only such candidates need to apply. Those who tried for admissions in the previous year/s should not apply for application forms again this year. They will be automatically rejected. All the detailed information, as requested in the form, about the candidate and the parents must be submitted, to be eligible for the interaction.

**The Institution:** Don Bosco School Bandel is a Christian Minority Institution and as such the norms of minority institutions are applicable in the admission procedure.

**Procedure:** The candidates will be selected based on the interaction with the parents and the candidate by the Principal or one delegated by him. The final selection will be on the basis of a lottery from those who have completed the admission formalities and procedures correctly and have been short listed after the verification/interaction.

**Board of Admission:** Admission-procedures are conducted exclusively by the Principal and the Don Bosco Fathers and Brothers, authorized by the Principal. No other person in the school or outside has any hand in the selections. The Principal does not mediate through third parties with regard to admissions. No Nursery Schools, Schools or other such institutions, near or far, have any affinity to this school to win any special consideration. Parents are warned against such claims.

**Recommendations are not welcome and can be detrimental to admission.**

**Form:** Forms are available 'online'. Parents and Guardians are required to download the form from the school website [www.dbbandel.org](http://www.dbbandel.org) fill-in the required details and submit the same online. Please note that any application form, not duly filled in or the forms that are incomplete will be automatically rejected by the system. **This application can be submitted online any day between September 15 to October 5, 2017** You also must take two copies of the entire document for future use and reference. Your form will have a unique number which will be used for all future correspondence and reference.

**Payment:** A sum of Rs.500/- (*Rupees Five Hundred Only*) will have to be paid as the form fee through 'The Axis Bank', Chinsurah Branch only, between **September 15 to October 7, 2017** (on bank working days from 10 am to 2 pm). This money will not be refunded for any reason whatsoever. The money receipt must be collected from the bank and presented for verification at the time of the interaction.

**Interaction:** Date and time of interaction with the parents will be informed through the website and the Login ID given on the application form after payment of the application fees. This will be some time after October 17, 2017. ***The date and the time for the interaction with the Principal communicated are unchangeable.*** The Interaction dates will also be published on the School Notice Board. Both parents must accompany the child and no other persons shall be allowed to accompany the child.

**Documents:** *The following documents are to be presented for verification at the time of interaction:*

- 1) The Application-Form, downloaded from the website and duly filled-in, should be submitted at the time of the interaction along with one copy of recent stamp-sized colour photograph of the applicant and a recent postcard size family photograph (only father, mother and the siblings of the candidate) which must be pasted on the application form. Similar copies of the photograph must be produced whenever they are needed by the school.
- 2) Hospital / Nursing Home Discharge Certificate
- 3) Municipal Corporation / Panchayat Birth Certificate for verification.
- 4) Catholic children will produce the Baptism certificate along with the letter of the Parish Priest, besides the above
- 5) Residential Address proof.
- 6)

***All documents must be presented in original, and duplicates are to be attached to the form.***

**Money receipt collected from the bank must be presented for verification at the time of the interaction.**

**Result:** The final result (that is, after the submission of the forms and documents and meeting the Principal and the subsequent lottery is completed) will be communicated to you by email by January 2017. If your child is selected please take a print out of the letter and present it at the time of admission. The Form Numbers of the selected candidates will also be put on the School Notice Board at a later time.

**N. B:** Kindly note, that only if you have read the prospectus of the school, and you have not applied for admission in the previous year/s and only if you are satisfied with the admission procedure described above, you need to apply.

PRINCIPAL